

## APPLICATION TO CHANGE A WATER RIGHT

### INSTRUCTIONS

Use this form to apply to change the point of diversion, place of use, purpose of use, or place of storage of your water right. Attach a map as instructed under Item 6. Complete the application addendum to substantiate the criteria for issuance of an authorization is met according to 85-2-402 MCA. Failure to supply a map or application addendum constitutes an incomplete application and the application will be terminated. Submit the completed application with the proper filing fee to the appropriate Water Resources Regional Office listed on the back page.

**Filing Fee: Replacement Wells or Reservoirs: \$25.00**  
**All Others: \$200.00**

### FOR DEPARTMENT USE ONLY

Application No. \_\_\_\_\_  
 Date Received \_\_\_\_\_  
 Time \_\_\_\_\_ AM / PM  
 Rec'd By \_\_\_\_\_  
 Fee Rec'd \$ \_\_\_\_\_  
 Check No. \_\_\_\_\_  
 Transmittal No. \_\_\_\_\_  
 Refund \_\_\_\_\_ Date \_\_\_\_\_

### 1. WATER RIGHT OWNER \_\_\_\_\_

Mailing address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Home phone \_\_\_\_\_ Other phone \_\_\_\_\_

### 2. WATER RIGHT TO BE CHANGED (Check the appropriate box, provide the water right number, and attach a copy of the water right.)

☐ (W) Statement of Claim No(s). \_\_\_\_\_

☐ (E) Exempt Existing Water Right  
 (No Statement of Claim Filed — Groundwater or instream domestic or stock uses.)  
 Complete Item 7 or provide Water Right # \_\_\_\_\_

☐ (D) Powder River Decree No(s). \_\_\_\_\_

☐ (P) Permit to Appropriate Water No(s). \_\_\_\_\_

☐ (C) Certificate of Water Right No(s). \_\_\_\_\_

☐ (M) Reservation of Water No(s). \_\_\_\_\_

### 3. AMOUNT OF WATER TO BE CHANGED

\_\_\_\_\_ up to \_\_\_\_\_ per year  
 gal./min. or cubic feet/sec. acre-feet

**MONTANA DEPARTMENT OF NATURAL RESOURCES AND CONSERVATION**

**48 N. LAST CHANCE GULCH P.O. BOX 201601 HELENA, MT 59620-1601 406-444-6610**



4. **TYPE OF PROPOSED CHANGE** Complete **ONLY** the type of change you are proposing. Multiple changes of one right or identical changes of more than one right may be applied for on one application.

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**A. Change in POINT OF DIVERSION**

- 1) Location of proposed point of diversion

\_\_\_\_<sup>1</sup>/<sub>4</sub> \_\_\_\_<sup>1</sup>/<sub>4</sub> \_\_\_\_<sup>1</sup>/<sub>4</sub> Section \_\_\_\_ Township \_\_\_\_ N/S Range \_\_\_\_ E/W County \_\_\_\_

Government Lot \_\_\_\_ or Lot \_\_\_\_ Block \_\_\_\_ Subdivision Name \_\_\_\_

\_\_\_\_<sup>1</sup>/<sub>4</sub> \_\_\_\_<sup>1</sup>/<sub>4</sub> \_\_\_\_<sup>1</sup>/<sub>4</sub> Section \_\_\_\_ Township \_\_\_\_ N/S Range \_\_\_\_ E/W County \_\_\_\_

Government Lot \_\_\_\_ or Lot \_\_\_\_ Block \_\_\_\_ Subdivision Name \_\_\_\_

- 2) Is the new point of diversion ☐ in addition to the old point  
of diversion  
or ☐ replacing the old point of  
diversion

- 3) Source of water if changed \_\_\_\_

- 4) Means of diversion if changed \_\_\_\_

- 5) If a well is involved indicate the well depths: old well \_\_\_\_ ft. new/proposed well \_\_\_\_ ft.

- 6) New well is located approximately \_\_\_\_ feet \_\_\_\_ of old well.  
(direction)

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**B. Change in PLACE OF USE**

- 1) Describe where you propose to use the water right. For irrigation show the number of acres for each description.

County \_\_\_\_ Subdivision Name \_\_\_\_

\_\_\_\_ Acres Lot \_\_\_\_ Block \_\_\_\_ \_\_\_\_<sup>1</sup>/<sub>4</sub> \_\_\_\_<sup>1</sup>/<sub>4</sub> \_\_\_\_<sup>1</sup>/<sub>4</sub> Section \_\_\_\_ T \_\_\_\_ N/S R \_\_\_\_ E/W

\_\_\_\_ Acres Lot \_\_\_\_ Block \_\_\_\_ \_\_\_\_<sup>1</sup>/<sub>4</sub> \_\_\_\_<sup>1</sup>/<sub>4</sub> \_\_\_\_<sup>1</sup>/<sub>4</sub> Section \_\_\_\_ T \_\_\_\_ N/S R \_\_\_\_ E/W

\_\_\_\_ Acres Lot \_\_\_\_ Block \_\_\_\_ \_\_\_\_<sup>1</sup>/<sub>4</sub> \_\_\_\_<sup>1</sup>/<sub>4</sub> \_\_\_\_<sup>1</sup>/<sub>4</sub> Section \_\_\_\_ T \_\_\_\_ N/S R \_\_\_\_ E/W

\_\_\_\_ Acres Lot \_\_\_\_ Block \_\_\_\_ \_\_\_\_<sup>1</sup>/<sub>4</sub> \_\_\_\_<sup>1</sup>/<sub>4</sub> \_\_\_\_<sup>1</sup>/<sub>4</sub> Section \_\_\_\_ T \_\_\_\_ N/S R \_\_\_\_ E/W

\_\_\_\_ Acres Lot \_\_\_\_ Block \_\_\_\_ \_\_\_\_<sup>1</sup>/<sub>4</sub> \_\_\_\_<sup>1</sup>/<sub>4</sub> \_\_\_\_<sup>1</sup>/<sub>4</sub> Section \_\_\_\_ T \_\_\_\_ N/S R \_\_\_\_ E/W

\_\_\_\_ Total Acres

- 2) If some acres will be taken out of irrigation, identify those acres by location which will no longer be irrigated by this water right.

\_\_\_\_ Acres Lot \_\_\_\_ Block \_\_\_\_ \_\_\_\_<sup>1</sup>/<sub>4</sub> \_\_\_\_<sup>1</sup>/<sub>4</sub> \_\_\_\_<sup>1</sup>/<sub>4</sub> Section \_\_\_\_ T \_\_\_\_ N/S R \_\_\_\_ E/W

\_\_\_\_ Acres Lot \_\_\_\_ Block \_\_\_\_ \_\_\_\_<sup>1</sup>/<sub>4</sub> \_\_\_\_<sup>1</sup>/<sub>4</sub> \_\_\_\_<sup>1</sup>/<sub>4</sub> Section \_\_\_\_ T \_\_\_\_ N/S R \_\_\_\_ E/W

\_\_\_\_ Acres Lot \_\_\_\_ Block \_\_\_\_ \_\_\_\_<sup>1</sup>/<sub>4</sub> \_\_\_\_<sup>1</sup>/<sub>4</sub> \_\_\_\_<sup>1</sup>/<sub>4</sub> Section \_\_\_\_ T \_\_\_\_ N/S R \_\_\_\_ E/W

\_\_\_\_ Acres Lot \_\_\_\_ Block \_\_\_\_ \_\_\_\_<sup>1</sup>/<sub>4</sub> \_\_\_\_<sup>1</sup>/<sub>4</sub> \_\_\_\_<sup>1</sup>/<sub>4</sub> Section \_\_\_\_ T \_\_\_\_ N/S R \_\_\_\_ E/W

\_\_\_\_ Total Acres

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**C. Change in PURPOSE OF USE**

- 1) Proposed Use:

Use \_\_\_\_\_, Rate \_\_\_\_\_ cfs  
gpm, Volume \_\_\_\_\_ acre-feet  
Period of Use \_\_\_\_\_ to \_\_\_\_\_  
month/day month/day

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**D. Change in PLACE OF STORAGE**

- 1) Location of Proposed Place of Storage

\_\_\_\_<sup>1</sup>/<sub>4</sub> \_\_\_\_<sup>1</sup>/<sub>4</sub> \_\_\_\_<sup>1</sup>/<sub>4</sub> Section \_\_\_\_ Township \_\_\_\_ N/S Range \_\_\_\_ E/W County \_\_\_\_

- 2) Period of Appropriation \_\_\_\_\_ to \_\_\_\_\_  
month/day month/day

- 3) Capacity of Proposed Storage Facility \_\_\_\_\_ acre-feet

5. **COMPLETION SCHEDULE** Estimate how long it will take to complete the change after the Authorization is granted. \_\_\_\_\_  
months or years

(COMPLETE means the change is finished, developed, or constructed as authorized.)

What factors were considered in determining this time schedule?

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6. **LOCATION MAP**

Attach a map and show the existing system and the changed system as proposed. A copy of an aerial photo or USGS map, which is available at the Water Resources Regional Office may be used. Failure to supply an accurate map constitutes an incomplete application and the application will be terminated. Show the following items.

- |  |   |
|--|---|
| a. Township and range numbers                | d. Location of conveyance ditch, pipelines, etc.                                |
| b. Section corners and numbers               | e. Place(s) of use past and proposed (irrigated acres, location of stock tanks) |
| c. Point(s) of diversion — past and proposed | f. Place of storage — past and proposed   |

7. **FOR WATER RIGHTS EXEMPT FROM ADJUDICATION PROCEEDINGS**

Complete this section only if you have checked Exempt Existing Water Right under part 2 on page 1. This information should pertain to your existing right.

**IMPORTANT NOTE**

Water rights for stock and domestic uses from groundwater sources (wells, developed springs) in use prior to January 1, 1962 or any put to use between January 1, 1962 and July 1, 1973 which were properly filed with the county clerk and recorder under the 1961 Groundwater Code are considered Exempt Existing Water Rights. Instream domestic or stock uses used prior to July 1, 1973 are also considered exempt.

1. **Date the water was first used** \_\_\_\_\_  
(month/day/year)

2. **Date of filing water right in the county courthouse records**  
Document No. \_\_\_\_\_  
(month/day/year)

3. **Source of water** \_\_\_\_\_  
(Name of stream or lake, well, spring, etc.)

4. Purpose	Rate (GPM/CFS)	Volume (acre-feet)	Period of Use
_____	_____	_____	_____
_____	_____	_____	_____

5. **Point of Diversion** (describe the location where the water was diverted)

\_\_\_\_<sup>1</sup>/<sub>4</sub> \_\_\_\_<sup>1</sup>/<sub>4</sub> \_\_\_\_<sup>1</sup>/<sub>4</sub> Section \_\_\_\_ Township \_\_\_\_ N/S Range \_\_\_\_ E/W County \_\_\_\_  
Lot \_\_\_\_ Block \_\_\_\_ Subdivision \_\_\_\_\_

**Means of Diversion** (how the water was diverted or withdrawn from the source)

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6. **Place of Use** (describe the location where the water was used)

Use \_\_\_\_\_  
Lot \_\_\_\_ Block \_\_\_\_ \_\_\_\_<sup>1</sup>/<sub>4</sub> \_\_\_\_<sup>1</sup>/<sub>4</sub> \_\_\_\_<sup>1</sup>/<sub>4</sub> Sec \_\_\_\_ Twp \_\_\_\_<sup>N</sup>/<sub>S</sub> Rge \_\_\_\_<sup>E</sup>/<sub>W</sub> County \_\_\_\_  
Use \_\_\_\_\_  
Lot \_\_\_\_ Block \_\_\_\_ \_\_\_\_<sup>1</sup>/<sub>4</sub> \_\_\_\_<sup>1</sup>/<sub>4</sub> \_\_\_\_<sup>1</sup>/<sub>4</sub> Sec \_\_\_\_ Twp \_\_\_\_<sup>N</sup>/<sub>S</sub> Rge \_\_\_\_<sup>E</sup>/<sub>W</sub> County \_\_\_\_

## 8. CHANGE DESCRIPTION:

Describe how and why you are changing your water right: \_\_\_\_\_

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## 9. AFFIDAVIT

I affirm that statements appearing here are to the best of my knowledge true and correct. I also affirm I have possessory interest in the property where the water is to be put to beneficial use and if applicable, exclusive property rights in the groundwater development or the written consent of the person with those rights.

Applicant's Signature \_\_\_\_\_ Date \_\_\_\_\_

\_\_\_\_\_ Date \_\_\_\_\_

Subscribed and sworn before me this \_\_\_\_\_ day of \_\_\_\_\_, 19 \_\_\_\_\_



Notary's Signature \_\_\_\_\_

Notary for the State of \_\_\_\_\_

Residing at \_\_\_\_\_

My commission expires \_\_\_\_\_

## WATER RESOURCES REGIONAL OFFICES

### Billings

1537 Avenue D, Suite 121  
Billings, MT 59102  
Phone: 406-657-2105  
Fax: 406-245-2064  
Serving: Big Horn, Carbon, Carter  
Custer, Fallon, Powder River, Prairie,  
Rosebud, Stillwater, Sweet Grass,  
Treasure, and Yellowstone Counties

### Bozeman

151 Evergreen Drive, Suite C  
Bozeman, MT 59715  
Phone: 406-586-3136  
Fax: 406-587-9726  
Serving: Gallatin, Madison, and  
Park Counties

### Glasgow

222 6th Street South  
P.O. Box 1269  
Glasgow, MT 59230-1269  
Phone: 406-228-2561  
Fax: 406-228-8706  
Serving: Daniels, Dawson, Garfield,  
McCone, Phillips, Richland,  
Roosevelt, Sheridan, Valley, and  
Wibaux Counties

### Havre

210 6th Avenue  
P.O. Box 1828  
Havre, MT 59501-1828  
Phone: 406-265-5516  
Fax: 406-265-2225  
Serving: Blaine, Chouteau,  
Glacier, Hill, Liberty, Pondera,  
Teton, and Toole Counties

### Helena

21 North Last Chance Gulch  
P.O. Box 201601  
Helena, MT 59620-1601  
Phone: 406-449-0944  
Fax: 406-442-9315  
Serving: Beaverhead, Broadwater,  
Deer Lodge, Jefferson, Lewis and  
Clark, Powell, and Silver Bow Counties

### Kalispell

109 Cooperative Way, Suite 110  
Kalispell, MT 59901-2387  
Phone: 406-752-2288  
Fax: 406-752-2843  
Serving: Flathead, Lake, Lincoln,  
and Sanders Counties

### Lewistown

613 NE Main Street, Suite E  
Lewistown, MT 59457-2020  
Phone: 406-538-7459  
Fax: 406-538-7089  
Serving: Cascade, Fergus, Golden  
Valley, Judith Basin, Meagher,  
Musselshell, Petroleum, and  
Wheatland Counties

### Missoula

Town and Country Shopping Center  
1610 South 3rd Street West, Suite 103  
P.O. Box 5004  
Missoula, MT 59806-5004  
Phone: 406-721-4284  
Fax: 406-542-1496  
Serving: Granite, Mineral,  
Missoula, and Ravalli Counties

For Mailing, Use Post Office Box Number.